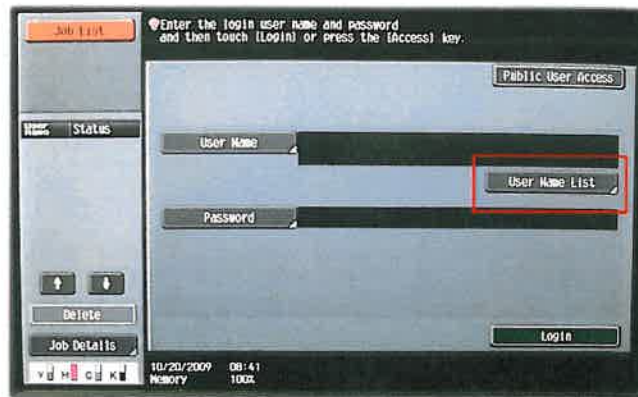


## Logging in to use color.

This copier is equipped with a method of controlling copies made in color while still providing easy access for black and white useage. In order to make color copies from the copier, a user must authenticate with a valid username and password. To begin the authentication process, press the "Access" hard key on the copier's control panel as shown below.



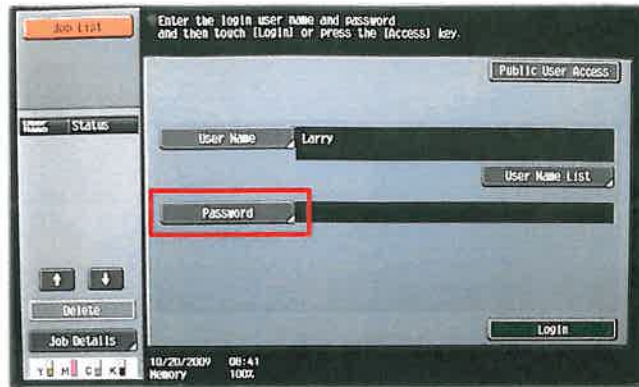
You will now notice the soft touch LCD has changed to a login prompt. When you see this screen, press the "User Name List" button as highlighted below.



You will now see a list of all users that have been configured to use this device for color output. Select your name from the list and press the "OK" button to continue with the login process. Here is a snapshot of this screen.



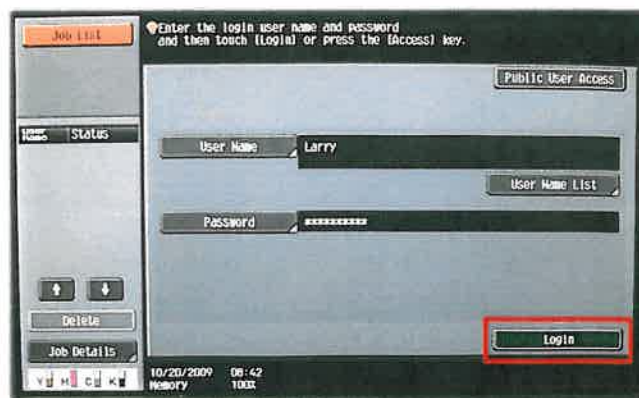
**By pressing the password button as shown below, you will be prompted to enter your password.**



**A keyboard interface will appear allowing you to enter the password associated with the username you selected in the prior step. When you have finished keying in your password, press "OK" as shown below.**



**You have now successfully entered your credentials, and if you have entered them correctly may log into the device by pressing the "Login" button as shown below.**



**You will now have access to change the copy settings to utilize color output from the copier. Press the "Color" button to change the output mode to color from the default black and white as shown**

below.



Be sure to logout after you have completed your color copies. Do this by pressing the "Access" key twice. (or by pressing it once and following the prompts to logout) Here is a picture to remind you of the location of the "Access" key.

