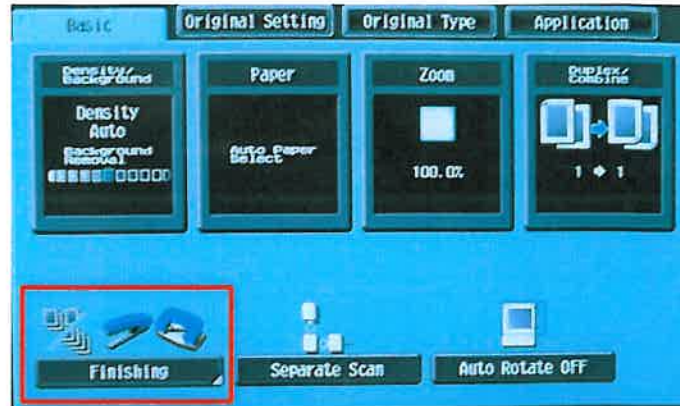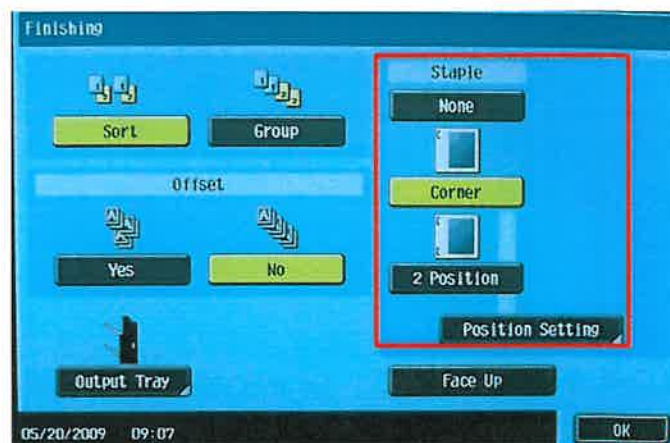# Staple and Finishing Options

Staple options can be found under the "Finishing" soft touch button.

Choose between "Corner" for upper left corner (relative to the paper source) or "Two Position". If the document staples in the wrong corner because the orientation of the original type doesn't match the default orientation of the paper source, (for example, a landscape document) choose the "Position" soft touch button to adjust the staple points.

Here is a graphic of the position screen. The original direction menu should help you get your staple in the right location.

After you have made your selection, press the "OK" buttons to return to the previous menus.